



Employment Application

Applicant Information

Full Name: Last First M.I. Date:

Address: Street Address Apartment/Unit # City State ZIP Code

Phone: E-mail Address:

Date of Birth: Social Security No.: Desired Salary: \$

Position Applied for: Date Available

Are you legally eligible to work in the U.S? YES NO Have you ever worked for this company? YES NO

Have you been convicted of a felony in the Last 20 Years? YES NO

If yes, explain:

A Conviction will not automatically bar you from employment. The nature of the conviction, the date of conviction and the relationship of the conviction to the job sought will all be considered.

Have you ever been disciplined by an employer for violation of work rules? YES NO Have you ever been disciplined by an employer for violation of safety rules? YES NO

Education

High School: Did you graduate? YES NO Degree:

College: Did you graduate? YES NO Degree:

Other: Did you graduate? YES NO Degree:

References

Please list three professional references.

Full Name: Relationship:

Company: Phone: ( )

Address:

Full Name: Relationship:

Company: Phone: ( )

Address:

Full Name: Relationship:

Company: Phone: ( )

Address:

**Previous Employment**

Company: \_\_\_\_\_ Phone: ( ) \_\_\_\_\_  
Address: \_\_\_\_\_ Supervisor: \_\_\_\_\_  
Job Title: \_\_\_\_\_ Starting Salary: \$ \_\_\_\_\_ Ending Salary: \$ \_\_\_\_\_  
Responsibilities: \_\_\_\_\_  
From: \_\_\_\_\_ To: \_\_\_\_\_ Reason for Leaving: \_\_\_\_\_  
May we contact your previous supervisor for a reference? YES  NO  *Failure to allow us to contact your employer may make you ineligible for hire.*

Company: \_\_\_\_\_ Phone: ( ) \_\_\_\_\_  
Address: \_\_\_\_\_ Supervisor: \_\_\_\_\_  
Job Title: \_\_\_\_\_ Starting Salary: \$ \_\_\_\_\_ Ending Salary: \$ \_\_\_\_\_  
Responsibilities: \_\_\_\_\_  
From: \_\_\_\_\_ To: \_\_\_\_\_ Reason for Leaving: \_\_\_\_\_  
May we contact your previous supervisor for a reference? YES  NO  *Failure to allow us to contact your employer may make you ineligible for hire.*

Company: \_\_\_\_\_ Phone: ( ) \_\_\_\_\_  
Address: \_\_\_\_\_ Supervisor: \_\_\_\_\_  
Job Title: \_\_\_\_\_ Starting Salary: \$ \_\_\_\_\_ Ending Salary: \$ \_\_\_\_\_  
Responsibilities: \_\_\_\_\_  
From: \_\_\_\_\_ To: \_\_\_\_\_ Reason for Leaving: \_\_\_\_\_  
May we contact your previous supervisor for a reference? YES  NO  *Failure to allow us to contact your employer may make you ineligible for hire.*

**Military Service**

Branch: \_\_\_\_\_ From: \_\_\_\_\_ To: \_\_\_\_\_  
Rank at Discharge: \_\_\_\_\_ Type of Discharge: \_\_\_\_\_  
If other than honorable, explain: \_\_\_\_\_

**Disclaimer and Signature**

*I certify that my answers are true and complete to the best of my knowledge. I agree that GT can contact the persons listed herein and check the information provided. If this application leads to employment, I understand that false or misleading information on my application or interview may result in my release. I understand that if employed my employment will be at will. Except as otherwise prohibited by law, I release GT, its owners and employees from any liability arising out of such background checks.*

Signature: \_\_\_\_\_ Date: \_\_\_\_\_